

# **The Institute of Chartered Accountants of Bangladesh (ICAB)**

## **CITIZEN CHARTER**

The Institute of Chartered Accountants of Bangladesh (ICAB) is the national professional Accounting Body of Bangladesh, established under the Bangladesh Chartered Accountants Order, 1973 (President's Order No. 2 of 1973) to regulate the profession of accountants and matters connected therewith. The ICAB is an autonomous body under the Ministry of Commerce, Government of Bangladesh.

### **Vision**

To meet the ever-changing global economic demands dominated by the WTO regime, ICAB is fast becoming a body of professionals to deliver its expert services to:

- anticipate and meet the rising expectation of the society;
- better use the opportunities to face the challenges of fiercer global competition;
- strengthen the changes in economy /business and the path to success by adopting changes in knowledge management and skills;
- Recognize its role as a regulatory body to equip its members (Chartered Accountants) with top quality education and professional values; and
- Recognize the needs for services as World Class Advisers.

### **Mission**

The mission of ICAB is to provide leadership in the development, enhancement and coordination of the accountancy profession in Bangladesh in order to enable the profession to provide consistent high quality services in public interest. In order to materialize its aforementioned vision, ICAB is entrusted with the responsibilities to:

Since establishment in 1973 ICAB has been ardently endeavouring to regulate the Accountancy Profession and matters connected therewith to ensure sound professional ethics and code of conduct by its members, provide specialized training and professional expertise in Accounting, Auditing, Taxation, Corporate Laws, Management Consultancy, Information Technology and related subjects, impart continuing Professional Education (CPE) to its members, foster adoption and compliance of International Accounting Standards/International Financial Reporting Standards (IAS/IFRS) and International Standards on Auditing/International Auditing Practices Standards (ISA/ IAPS) as Bangladesh Accounting Standards/Bangladesh Financial Reporting Standards (BAS/BFRS) and Bangladesh Standards on Auditing/ Bangladesh Auditing Practices Standards (BSA/BAPS) respectively, keep abreast of the latest developments in Accounting techniques, Audit methodology, Information Technology, Management consultancy and related fields; and liaise with international and regional organizations to influence the development of efficient capital markets and international trade services.

### **Management**

The ICAB is governed by a 20(twenty) member council elected by the members of the Institute every three years. A President and three Vice Presidents elected by the Council each year are responsible for the day to day administration of the Institute. The President is supported by a Secretary to look after the Secretariat and overall administration and Director of Studies to look after the Directorate of Studies. The Council is the supreme authority responsible for the administration and management of the Institute in accordance with the ICAB Bye-Laws 2004 subject to the provisions of Bangladesh Chartered Accountants Order 1973 (P.O. No. 2 of 1973).

### **Activities and Role of Chartered Accountants**

Good financial reports promote investor confidence, facilitate the flow of investment funds and thereby encourage economic growth. Financial Reporting is the "lingua franca" of business. The language of business has now taken a specific dimension-that of the IAS/IFRS, and by process of analogy for audit purposes-that of the ISA and IAPS. The ICAB is expected to enhance and improve the level of harmonization in financial reporting and auditing practices through full fledged implementation of IAS/IFRS and ISA and IAPS respectively, reflecting greater "accountability" of corporate management and credible "transparency" in published, financial information. This induces production of relevant, reliable and comparable financial reports, enabling the corporate environment to be more congenial to help promote capital market development, industrialization and exports and contribute towards the economic growth of Bangladesh. ICAB is the Bangladesh custodian of the IAS & IFRS and the ISA & IAPS

Apart from specialization in traditional accounting and auditing services, CA Firms are also engaged in:

- Taxation services;
- Information Technology;
- Statutory and Liquidation services, company law, secretarial works etc;
- Management consultancy services encompassing, inter alia, the following areas:
  - valuation of business and shares;
  - designing of accounting, internal control and operational systems for organizations; and
  - rendering of miscellaneous services like maintaining computerized financial accounts of companies, business process re-engineering, management selection and recruitment, disinvestments of government enterprises, etc.
- Due diligence study, feasibility study etc.

#### **International Affiliation**

ICAB is an active member of the following international and regional accounting bodies:

- The International Federation of Accountants (IFAC)
- The International Accounting Standards Board (IASB)
- The Confederation of Asian and Pacific Accountants (CAPA)
- The South Asian Federation of Accountants (SAFA)

#### **ICAB Publications**

ICAB publications include, inter alia, a quarterly journal titled The Bangladesh Accountant and a monthly mouthpiece, ICAB News Bulletin both are registered with ISSN

#### **Website ([www.icab.org.bd](http://www.icab.org.bd))**

ICAB website provides useful information to its users. All important and required information are available in the ICAB Website.

#### **Demand for Chartered Accountants in the Corporate Sector and Membership**

The country needs about 12000 Chartered Accountants to cater to the financial services of the corporate sector and keeping this demand charter in mind ICAB has been endeavouring to increase the qualifying rates. As this huge demand ICAB has at present only 913 members

#### **Professional Development**

The Institute has been constantly pursuing to develop the accountancy profession to suit the exploring market economy of the country and for the propose a Professional Development Committee of the Council –ICAB has been monitoring the Professional Development Action Plan.

#### **Continuing Professional Education, Seminars and Workshop**

ICAB has been providing inputs by way of organizing seminars, workshops and discussion meetings. The Institute has been regularly holding CPE Seminars workshops and discussion meetings to keep the members updated in the professional developments both nationally and internationally.

#### **Quality Assurance of Financial Reporting**

The Institute of Chartered Accountants of Bangladesh (ICAB) is firmly committed to ensure quality control of the work performed by its members in providing audit and other professional services. In this regard, the Council of the ICAB had introduced a set of guidelines for ensuring quality control and to institute a programme for awareness, implementation, monitoring and action against firms or individuals not complying with the Institute's regulations..

#### **Library Services:**

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CAB has a well decorated Library with huge stocks of books on accountancy profession and at an average about 280 students attend the library every day.

#### **Education and Examination:**

An Articled Student has to pass three levels of Professional Examinations-PE-I,PE-II and PE-III to qualify as a Chartered Accountant. Examinations are held every six months. Coaching classes are organized regularly by the ICAB with quality teachers on the profession

## How to get an Articleship

To get an Articleship a person interested to study Chartered Accountancy will contact with a Chartered Accountancy Firm who will evaluate the suitability of the person for offering Articleship and if found suitable will offer Articleship to study Chartered Accountancy.

## Entry Requirements and Period of Article ship

The Foundation Course so far conducted by the Institute of Chartered Accountants of Bangladesh (ICAB) has been discontinued. The principals/ Chartered Accountant Firms have been requested to directly recruit Articled Students on the basis of the following revised entry criteria:

Students having the following qualifications are eligible for Articleship:

**1). HSC/ 'A' Level**

A+ (CGPA 5.00) in both SSC and HSC Examinations held under any recognized Education Board of the Country.

OR

Minimum Grade 2As and 3Bs (total 5 subjects) in 'O' Level Examinations from University of London or equivalent bodies/Institute;

AND

Minimum Grade 2B or 3Cs in 'A' Level Examination from University of London or equivalent bodies/Institute.

## Period of Articleship: 04 (four) years

Provided that candidates securing minimum 3As in A Level will have a period of Articleship of 3<sup>1</sup>/<sub>2</sub> Years.

**2). Graduates / Post-graduates**

Graduates or Post-graduates in any discipline having minimum 07 (seven) points with no third division or equivalent from any recognized Boards/Public Universities/National University and Private Universities/ Institutes (as approved by ICAB).

**(Points consideration in ICAB from S.S.C to Post Graduate)**

1st division /Minimum CGPA 3.5 out of 05 / Minimum CGPA 3.00 out of 04 03 points

2nd division /Minimum CGPA 03 out of 05 / Minimum CGPA 2.5 out of 04 02 points

Period of Articleship: 03 (three) years

**3) ACMA/FCMA and ACCA/FCCA**

Qualified Members of ICMAB either ACMA or FCMA/ ACCA or FCCA (with no consideration for Divisions/Classes/ CGPA) and they will be exempted from Professional Examination-I.

Period of Articleship: 02(two) years

## Framing Accounting Standards in Bangladesh

Since 1983 the ICAB has been adopting IASs as BAS. The ICAB's standard-setting function got acceptance to SEC while they made ICAB adopted standards mandatory for compliance by the listed companies in 1997. The ICAB has now been adopting ISA,IFRS and IAPS also to meet the requirement of the profession.

## Professional misconduct and The ICAB Bye Laws 2004

Members of the Institute in practice, Service or in management consultancy are required to strictly abide by the professional ethics, violation of which may tantamount to actions by the Institute as per the ICAB Byelaws 2004.